

# How to Apply?

All eligible teachers can apply here.

Applications can be completed year-round and will be reviewed for eligibility on a first-come, first-serve basis.

After verification, teachers must read and sign the Teacher Resource Center (TRC) Terms and Agreements and pay the annual \$35 membership fee.

#### **Details**

- Teaching status at your school must be verified before your application can be approved.
  - We will check the Staff Directory on the school's website
  - Email a photo of your teaching ID or verification of your contract to briana@scrapskc.org.
- All applicants will receive an email regarding their application status.

#### **Access Fee**

- The annual \$35 access fee is nonrefundable and non-transferrable.
- The fee can be paid by cash, check, or credit card. Cash or check must be paid in the store before scheduling a shopping experience.
- Difficulty paying the fee? Email briana@scrapskc.org.

## **Tips for Success**

- Please list your school email as your primary email and a home email as your secondary email.
- Teachers will be notified by email about the status of their application.
- Bookmark the application website. You will use it to sign up for shopping.
- Keep a record of the email and password you used to apply.

### **Questions or Concerns?**

Contact Briana Anderson
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